### ZRAČNA LUKA DUBROVNIK d.o.o. (LLC) Dobrota 24 20 213 ČILIPI

## SEATING FOR PASSENGERS IN THE PASSENGER TERMINAL

Procurement Reference Number: PN. 20/23

May 2023

### CONTENTS OF THE INVITATION FOR BIDS

1.	GENE	RAL DETAILS	3
1	1	DETAILS OF THE CONTRACTING AUTHORITY	3
1	2	COMMUNICATION AND EXCHANGING INFORMATION	3
1	3	PROCUREMENT REFERENCE NUMBER:	3
1	.4	LIST OF ECONOMIC OPERATORS WITH WHICH THE CONTRACTING AUTHORITY HAS A CONFLICT O	)F
11	NTERES	ST	4
1	5	TYPE OF PROCUREMENT PROCEDURE:	4
1	6	ESTMIATED PROCUREMENT VALUE	4
1	7	TYPE OF TENDER CONTRACT	4
2.	SUBJ	ECT OF PROCUREMENT DETAILS	-
2	2.1	DESCRIPTION OF THE SUBJECT OF PROCUREMENT	5
2	.2	QUANTITY OF SUBJECT OF PROCUREMENT	5
2	2.3	BILL OF QUANTITIES	
2	.4	DEADLINE FOR THE DELIVERY OF GOODS	
	.5	PLACE OF DELIVERY OF GOODS	
		IOMIC OPERATOR SELECTION CRITERIA (CONDITIONS AND PROOFS OF CAPACITY)	
-	3.1	TECHNICAL AND PROFESSIONAL CAPACITY	
4.	BID II	NFORMATION	
4	.1	BID CONTENTS	
	.2	METHOD OF BID DELIVERY	
-	.3	BID VARIANTS	
-	.4	METHOD OF CALCULATING THE BID PRICE	
-	.5	LANGUAGE AND SCRIPT IN WHICH THE BID MUST BE SUBMITTED	
-	.6	CURRENCY IN WHICH THE BID SHOULD BE EXPRESSED	
-	.7	SUCESSFUL BID SELECTION CRITERION	
-	.8	BID VALIDITY PERIOD	
-	.9	BID REVIEW AND EVALUATION	
-	.10	NOTIFICATION OF SUCCESSFUL BID SELECTION	
-	.11	CONCLUDING A CONTRACT	
	.12	PAYMENT DEADLINE, METHODS AND TERMS	
		R PROVISIONS	
-	5.1	PROVISIONS RELATING TO THE ASSOCIATION OF ECONOMIC OPERTORS	
-	5.2	PROVISIONS RELATING TO SUBCONTRACTORS	
-	5.3	GUARANTEE TYPE, CONTENTS AND CONDITIONS	
-	5.4	SPECIAL CONDITIONS FOR PERFORMING THIS CONTRACT	
-	5.5	INFORMATION CONFIDENTIALITY	
5	6.6	INTEGRITY CLAUSE	.2

#### ANNEXES

- Annex 1 Statement of Bidder's Integrity
- Annex 2 Bid Sheet
- Annex 3 Bill of Quantities

#### 1. GENERAL DETAILS

#### **1.1** DETAILS OF THE CONTRACTING AUTHORITY

Contracting Authority	ZRAČNA LUKA DUBROVNIK d.o.o. (LLC)
Seat:	Dobrota 24, 20213 Čilipi
OIB (Croatian Personal Identification Number):	63145279942
Telephone:	+385 20 773 222
Internet Address:	www.airport-dubrovnik.hr
E-mail:	headoffice@airport-dubrovnik.hr
IBAN:	HR8724020061100554933

#### 1.2 COMMUNICATION AND EXCHANGING INFORMATION

#### Person Responsible for Communication with Bidders

Periša Klaić, Official Responsible for Assets – for questions concerning subject of procurement, the content and form of bids and proof of capacity

Telephone: +385 20 773 284, E-mail: perisa.klaic@airport-dubrovnik.hr

#### **Communication**

Communication and any other exchange of information/data between the Contracting Authority and Economic Operators shall take place solely in the Croatian language via the E-mail address of the official responsible for communications with Bidders. Communication by other means between the Contracting Authority and Economic Operators shall also be permitted in exceptional circumstances defined by Article 60 of the 2016 Public Procurement Act.

#### Explanations and Changes to the Invitation

If required, within the bid submission deadline Economic Operators may request additional information, explanations or changes in connection with this Invitation for Bids and the Contracting Authority shall provide its response, any additional information and explanation without delay or at latest two days prior to the bid submission deadline, and such information shall be made available through the same website as the initial Invitation for Bids without disclosing the applicant that requested such information. Such a request from an Economic Operator about additional information, explanation or change in connection with this Invitation for Bids shall be considered timely if submitted no later than during the third day prior to the bid submission deadline.

If the Contracting Authority changes the Invitation for Bids during the bid submission deadline, it shall ensure that such changes are made available to all interested Economic Operators in the same way and through the same website as the initial Invitation for Bids. Additional information and explanations shall be available through the following websites:

https://www.airport-dubrovnik.hr/storage/upload/articles/pravilnik\_jednostavna\_2023\_131742.pdf

#### **1.3** PROCUREMENT REFERENCE NUMBER:

PN. 20/23

## **1.4** LIST OF ECONOMIC OPERATORS WITH WHICH THE CONTRACTING AUTHORITY HAS A CONFLICT OF INTEREST

Business Operators with which the Contracting Authority has a conflict of interest, as defined by Art. 75-83 of the Public Procurement Act ('Official Gazette' No. 120/16, 114/22), are:

- MIRINOVO d.o.o. (LLC), OIB (Croatian Personal Identification Number): 82216971206
- DUBROVAČKO PRIMORJE d.o.o. (LLC), OIB (Croatian Personal Identification Number): 40888070807
- NELJETOVE d.o.o. (LLC), OIB (Croatian Personal Identification Number): 85374345499
- MANJGURA d.o.o. (LLC), OIB (Croatian Personal Identification Number): 75231721925
- RETURN ON INVESTMENT STUDIO d.o.o. (LLC), OIB (Croatian Personal Identification Number): 21569903373
- DVOSTRUKO BOLJI d.o.o. (LLC), OIB (Croatian Personal Identification Number): 12943011350

#### **1.5** TYPE OF PROCUREMENT PROCEDURE:

The Contracting Authority (Zračna luka Dubrovnik d.o.o. (LLC)) shall carry out the procurement procedure in accordance with the Ordinance on the Implementation of Simple Procurement Procedures with the goal of concluding a contract for the procurement of goods in accordance with the conditions and requirements of the Invitation for Bids.

The Ordinance on the Implementation of Simple Procurement Procedures is available through the following link:

https://www.airport-dubrovnik.hr/storage/upload/articles/pravilnik\_jednostavna\_2023\_131742.pdf

#### **1.6** ESTMIATED PROCUREMENT VALUE

The total estimated value for the subject of procurement is EUR 26,000.00 without VAT.

#### **1.7** TYPE OF TENDER CONTRACT

A Supply Contract.

#### 2. SUBJECT OF PROCUREMENT DETAILS

#### 2.1 DESCRIPTION OF THE SUBJECT OF PROCUREMENT

The subject of procurement is seating for passengers in the passenger terminal in accordance with the Bill of Quantities (Annex 3 of this Invitation).

The warranty period for the goods stated shall be for a minimum of 10 years after delivery.

The warranty period shall begin on the date of delivery of the entire subject of procurement which is determined by a duly signed handover record. The deadline for repairs within the warranty period shall be 30 (thirty) days from the date goods are handed over for repair/servicing. If the goods are not repaired within 30 (thirty) days the Selected Bidder will, at his/her own expense deliver new goods with the same characteristics stated in the Bill of Quantities without delay (Annex 3).

If the Selected Bidder does not deliver new goods or if the goods are not of adequate characteristics, the Contracting Authority may collect warranty for rectifying defects within the warranty period as stated in point 5.3.1 of this Invitation for Bids.

CPV Designation and Title: 39110000-6 (seats, chairs and other related products and components).

#### 2.2 QUANTITY OF SUBJECT OF PROCUREMENT

The quantity of purchased goods shall be defined by the Bill of Quantities. The quantity defined by the Bill of Quantities shall be considered the exact quantity.

#### 2.3 BILL OF QUANTITIES

The Bill of Quantities is included in Annex 3 of this Invitation for Tenders.

In its Bid the Bidder is required to submit a fully completed Bill of Quantities Form, populated in the manner defined by the Form and this Invitation for Tenders. The unit prices entered into the Bill of Quantities shall be considered final and no discounted or increased prices may be listed separately. Any discount and all costs must be included in the prices quoted and entered into the Bill of Quantities.

The Bidder may not change the items in the Bill of Quantities in any way. If the Bidder does not complete the Bill of Quantities in accordance with the requirement of the Invitation for Bids, or changes the text or quantities specified in the Bill of Quantities, such a Bill of Quantities shall be considered incomplete and invalid and such a bid shall be rejected.

#### 2.4 DEADLINE FOR THE DELIVERY OF GOODS

The Successful Bidder shall deliver the ordered goods within 60 days of mutual conclusion of a contract.

#### 2.5 PLACE OF DELIVERY OF GOODS

Dubrovnik Airport.

# 3. ECONOMIC OPERATOR SELECTION CRITERIA (CONDITIONS AND PROOFS OF CAPACITY)

#### **3.1** TECHNICAL AND PROFESSIONAL CAPACITY

3.1.1 The Bidder must prove that, during the year the procurement procedure started (and the three preceding years), the Bidder delivered goods which were the same or similar to the subject of procurement, with the caveat that the Bidder has executed at least one, and a maximum of three, orders for goods the same or similar to those stated in the subject of procurement with a value of at least EUR 10,000.00.

Delivery of the same or similar goods means delivery of passenger seating.

To prove this, the Bidder shall submit the following:

 A list of main deliveries for the year in which the procurement procedure began and the three preceding years. This list must include the value of goods, the date of delivery of such goods and the name of the other contracting party. The list must clearly show that the Bidder delivered goods of a total value of at least EUR 10,000.00.

Pursuant to the Act on the Introduction of Euro as the Official Monetary Currency of the Republic of Croatia, Euro became the official monetary unit and legal means of payment on 1<sup>st</sup> January 2023. In accordance with the prescribed rules for conversion and rounding of Croatian Kuna to Euros, the fixed conversion rate amounts to: EUR 1 = HRK 7.53450.

If the value of delivered goods is expressed in a foreign currency, the Contracting Authority shall convert the value of this foreign currency using the Croatian National Bank's mean exchange rate.

## **3.1.2** The Bidder is required to attach a catalogue or other technical documentation to the Bid, which provides evidence that the listed goods are specified in the Bill of Quantities.

This catalogue or other technical documentation must contain the name or designation of the quoted product and detailed specifications of the product offered by the Bidder.

If the Bidder encloses a catalogue, an extract from such a catalogue or other technical documentation which is not in Croatian and in Latin script, the Bidder shall also enclose its translation into Croatian or English in Latin script.

The bidder is obliged to mark (e.g. underline, circle, etc.) the procurement item he is offering, as well as its exact technical characteristics, in accordance with the bill of quantities (attachment 3) of this invitation of bids in the delivered catalog, prospectus, printout of the specification from web and similar, and all so that The Contracting Authority could clearly and unequivocally determine whether the offered item of procurement meets the requested.

#### 4. **BID INFORMATION**

#### 4.1 BID CONTENTS

The Bid shall be submitted in a written form in the Bid Sheet (Annex 2 of this Invitation for Bids) and the Bill of Quantities (Annex 3 of this Invitation for Bids).

Each Bidder may submit only one Bid with one completed Bill of Quantities for the entire subject of procurement.

The Bidder is forbidden to cross-check, delete or correct the conditions stated in the Invitation for Bids and, if any ambiguities exist, request a written explanation.

#### Bid Contents:

- 1. A Statement of Bidder's Integrity, certified and signed by an authorised representative of the Economic Operator (Annex 1 of this Invitation for Bids)
- 2. A completed Bid Sheet, certified and signed by an authorised representative of the Economic Operator (Annex 2 of this Invitation for Bids)
- 3. A Bill of Quantities, completed, certified and siged by an authorised representative of the Economic Operator (Annex 3 of this Invitation for Bids)
- 4. The evidence defined by Items 3.1 and 3.2
- 5. Other information requested by this Invitation for Bids.

#### 4.2 METHOD OF BID DELIVERY

Bids can be delivered via E-mail to the following address: ponude@airport-dubrovnik.hr no later than **26/05/2023**.

Bids shall not be publicly opened.

The Bidder may amend, supplement or withdraw a bid within the bid submission deadline with an additional, validly signed statement. Such amending statements shall be submitted in the same way as the Bid.

The Bidder may withdraw a bid in the same way.

A bid cannot be withdrawn or amended once the bid submission deadline has passed.

The Contracting Authority hereby declines any responsibility to any interested Economic Operator which fails to submit a bid in electronic format within the given deadline, due to possible malfunctions, except in instances of *force majeure*.

Any bid received after the bid submission deadline shall be marked as a late bid.

#### 4.3 BID VARIANTS

Bid variants are not permitted.

#### 4.4 METHOD OF CALCULATING THE BID PRICE

The calculated bid price shall remain unchanged throughout the duration of any contract.

The calculated bid price shall include all items listed in the Bill of Quantities and shall be expressed as:

- 1. The total amount in Euros without VAT in numbers;
- 2. The total amount of VAT, in Euros in numbers, and
- 3. The total amount in Euros with VAT in numbers.

The calculated bid price shall be expressed as the overall price of the entire subject of procurement. The total amount without value-added tax should include all costs, including special taxes, custom and excise duties, if any, and any discounts.

If the Bidder is not liable for value-added tax, or if the subject of procurement is exempt from the value-added tax, the field in the Bid Sheet and the Bill of Quantities should include the total amount without value-added tax and with value-added tax as the same value, while the field for the total amount of value-added tax should be left blank.

The Bidder may not mark unit prices, individual prices or the overall bid price as secret.

#### 4.5 LANGUAGE AND SCRIPT IN WHICH THE BID MUST BE SUBMITTED

The Contracting Authority has prepared the Invitation for Bids in Croatian and English in the Latin script. In the Invitation for Bids internationally recognised terms and words have been used in addition to phrases which the Contracting Authority has not found an adequate translation, as such terms, words and phrases have an international and multi-lingual application and for which no adequate Croatian translation exists.

A bid is an expression of the Bidder's will in written form and states that Bidder shall deliver goods in accordance with the conditions and requirements stated in the Invitation for Bids. Any bid shall be submitted in either Croatian or English in the Latin script.

All parts of a bid must be submitted in either English or Croatian.

When creating a bid the Bidder must comply with the requirements stated in the Invitation for Bids. The prescribed text of the Invitation for Bids may not be changed or supplemented.

#### 4.6 CURRENCY IN WHICH THE BID SHOULD BE EXPRESSED

The bid price shall be expressed in Euros.

#### 4.7 SUCESSFUL BID SELECTION CRITERION

The criterion for selection of the successful bid shall be the lowest bid price.

#### 4.8 BID VALIDITY PERIOD

The bid validity period is at least 30 days from expiration of the bid submission deadline and must be specified in the Bid Sheet. The Bidder may request in writing, and the Contracting Authority may agree to, an extension of the bid submission deadline, also in writing.

During this extended bid validity period the Contracting Authority and the Bidder shall not request any changes to the bid.

The Contracting Authority shall request a written statement on extension of the bid submission deadline in accordance with Article 216(2) of the 2016 Public Procurement Act (Official Gazette 120/16 and 114/22).

#### 4.9 BID REVIEW AND EVALUATION

Once the bids have been opened, the Contracting Authority shall review and evaluate the submitted bids on the basis of the terms of the Invitation for Bids and shall draw up a report thereon.

The bid review and evaluation procedure shall remain confidential until the Contracting Authority has made a decision.

If the information or documentation which should have been submitted by an Economic Operator in the Bid is incomplete or incorrect, or appears incomplete or incorrect or if certain documents are missing, the Contracting Authority may, whilst respecting the principles of equal treatment and transparency, request that the Economic Operators involved supplement, clarify, complete or deliver required information or documentation within a period of no more than two days.

The procedure stated in the previous Paragraph must not lead to negotiations regarding the criterion for selection of a bid or a quoted subject of procurement.

#### 4.10 NOTIFICATION OF SUCCESSFUL BID SELECTION

The Contracting Authority shall provide notification of successful bid selection to each individual participating Bidder via E-mail within 30 days of expiration of the bid submission deadline.

#### 4.11 CONCLUDING A CONTRACT

The Selected Bidder shall be expected to conclude a contract with the Contracting Authority within 30 days of notification of successful bid selection to each individual participating Bidder.

#### 4.12 PAYMENT DEADLINE, METHODS AND TERMS

The Contracting Authority shall make a payment within 30 days of receiving an E-invoice. Such an E-invoice shall only be issued after the goods which are the subject matter of this procurement have been delivered.

#### 5. OTHER PROVISIONS

#### **5.1** PROVISIONS RELATING TO THE ASSOCIATION OF ECONOMIC OPERTORS

Several Economic Operators may associate and submit a Bid as Joint Bidders, regardless of their mutual relationship structure. The Association of Economic Operators may rely on the capacity of its members or other entities, as stipulated by Art. 390 of the Public Procurement Act.

If a bid is submitted by the Association of Economic Operators the Bid Sheet shall be completed in such a way that the name oof the Bidder and the names of all members of the Association are included.

The Bid Sheet must include information on all members of the Association in addition to information on which part of contracted activities (subject, amount, value and percentage) are to be performed by each member of the Association.

If the joint bid is selected as the most favourable one, the Economic Operator which acts as the Main Partner shall, within eight days of the date of executive validity of the Selection Decision, deliver to the Contracting Authority a legal document – a Memorandum of Establishment of a Business Association for Execution of the Contract including all elements of the Association Members' Statement and any additional elements which show which parts of the Bid and the Contract are to be performed by which of the Economic Operators. This Memorandum must be signed and certified by all members of the Joint Bid.

#### 5.2 PROVISIONS RELATING TO SUBCONTRACTORS

The Contracting Authority must not request from Economic Operators to subcontract or outsource any part of the Contract or inhibit them to do so, unless otherwise specified by special regulations or international agreements.

The Economic Operator intending to subcontract any part of the Contract shall in the Bid state the following:

- 1. Indicate which part of the Contract shall be subcontracted (subject or quantity, value or percentage)
- 2. Provide information about subcontractors (title or company name, seat, OIB (Croatian Personal Identification Number) or national identification number, account number and the authorised representatives of any subcontractors)

If an Economic operator has subcontracted a part of the Contract, the information stated in Items 1 and 2 of the preceding Paragraph must be included in such a contract.

During execution of the Contract the Contractor my request from the Contracting Authority to allow:

- 1. Change of the subcontractor for part of a contract that has been previously subcontracted
- 2. Introduction of one or more subcontractors for no more than 30% of the value (without VAT) of any contract, regardless of whether such a part of a contract has been subcontracted or not
- 3. Assuming performance of a previously subcontracted part of a contract.

Involvement of any subcontractors does not affect the successful Contractor's liability to execute a public tender contract.

Information about any subcontractors (title or company name, seat, OIB (Croatian Personal Identification Number) or national identification number, account number and the authorised representatives of any subcontractors) and the parts of a contract to be performed (subject or quantity, value or percentage) are mandatory components of any contract.

#### **5.3** GUARANTEE TYPE, CONTENTS AND CONDITIONS

## 5.3.1 A performance guarantee covering fulfilment of a contract, violation of contractual obligations and defect rectification

Within 10 (ten) days following mutual conclusion of the Contract the Selected Bidder shall submit a performance guarantee and a guarantee covering defect rectification in the form of a promissory note, which shall be completed in accordance with the Ordinance on the Form and Content of Promissory Notes ('Official Gazette' Number 115/12, 82/17 and 154/22) or the Ordinance on the Form and Content of Blank Promissory Notes ('Official Gazette' Number 115/12, 82/17 and 154/22) which shall amount to 10% of the value of any concluded contract (without VAT) which shall be valid for the duration of the entire contract and the warranty period specified in It. 2.1 of this Invitation for Bids.

#### 5.3.2 Cash Deposit

Regardless of the capacity specified by the Contracting Authority the Bidder may provide a cash deposit for the requested amount onto the following Account Number held with Erste & Steiermarkische Bank d.d.:

IBAN: HR8724020061100554933 Reference: Bidder's OIB (Croatian Personal Identification Number) Payment Description: Jamstvo PN. 20/23

Those users operating through the Single Croatian State Budget Account are not obliged to submit the guarantee stated in the previous item of this Invitation for Bids.

#### **5.4** SPECIAL CONDITIONS FOR PERFORMING THIS CONTRACT

- 5.4.1 The Selected Bidder shall perform the contracted subject of procurement at the quality, characteristics and unit prices stated in the Economic Operator's Bid and the conditions laid out in the Bill of Quantities and the Invitation for Bid, all of which form an integral part of the Contract
- 5.4.2 The Contracting Authority and the Selected Bidder shall attempt to resolve all disputes arising from the Contract in an amicable manner. In instances where such an amicable resolution cannot be reached, the competent court shall be the applicable court at the Contracting Authority's seat.
- 5.4.3 In instances where there is a delay in execution of the Contract, the Selected Bidder shall pay a contractual penalty to the Contracting Authority. This contractual penalty shall amount to 0.2% of the contract value, for each day of the delay. The total contractual penalty shall not exceed 10% of the total contract value.

#### 5.5 INFORMATION CONFIDENTIALITY

An Economic Operator involved in a simple procurement procedure may, pursuant to applicable law, other regulation or a general act, classify certain information as confidential, including technical or trade secrets or the confidential features of bids and invitations for bids.

If the Economic Operator has classified certain information as confidential, it is obliged to state on which legal basis such information has been classified as confidential. A business entity may not classify the following as confidential: bid price, the Bill of Quantities or any other information that must be made public or must not be classify as confidential, as stipulated by special act or by-laws.

#### 5.6 INTEGRITY CLAUSE

The Contracting Authority shall guarantee the correctness of this procedure as well as non-existence of any prohibited practices relating to tendering procedures (acts that constitute corruption or fraud, such as bribery or promising unfair incentives that would affect an employee's actions), and hereby express their consent for the implementation of an audit of the entire tender procedure by independent experts and accept responsibility for certain sanctions (contractual penalties or unilateral cancellation of a contract) if such regulations are violated.

The Statement of Bidder Integrity can be found at the following link: <u>https://www.airport-dubrovnik.hr/storage/userfiles/files/izjava.pdf</u> **ANNEX 1 STATEMENT OF BIDDER'S INTEGRITY** 

#### **Statement of Bidder Integrity**

The Bidder \_\_\_\_\_

(Bidder's Title, Seat and OIB (Croatian Personal Identification Number))

in the procurement procedure relating to **SEATING FOR PASSENGERS IN THE PASSENGER TERMINAL, PN. 20/23** hereby guarantees the correctness of the procedure and non-existence of any prohibited practices relating to tendering procedures (acts that constitute corruption or fraud, such as bribery or promising unfair incentives that would affect an employee's actions), and hereby express their consent for the implementation of an audit of the entire tender procedure by independent experts and accept responsibility for certain sanctions (contractual penalties or unilateral cancellation of a contract) if such regulations are violated

In \_\_\_\_\_\_, on

Signature of the Bidder's Authorised Representative

#### **ANNEX 2 BID SHEET**

## Information about the Contracting Authority and the Subject Matter of the Procurement

Contracting Authority's Title	ZRAČNA LUKA DUBROVNIK d.o.o. (LLC)	
Address	Dobrota 24, 2013 Čilipi	
OIB (Croatian Personal Identification Number)	63145279942	
Subject Matter of the Procurement	Seating for Passengers in the Passenger Terminal	
Procurement Reference Number:	PN.20/23	

### **Bidder's Details**

Joint Bidders (please circle)?	YES	NO
Participating Subcontractors (please circle)?	YES	NO
Name of the Bidder/ Member of Association of		
Bidders Authorised to Communicate with the		
Contracting Authority		
Bidder's Seat		
Bidder's Address		
OIB (Croatian Personal Identification Number)		
IBAN and Bank Name		
Is this Bidder subject to VAT (please circle)	YES	NO
Postal Address		
E-mail Address		
Bidder's Contact Person		
Telephone Number		
Fax Number		
Name, Surname and Professional Qualification of the		
Persons Responsible for Execution of a Contract		

## Bid Price and Period of Validity

The total amount of Bid without VAT - in numbers	
The total amount in VAT (25%)	
The total amount of Bid with VAT - in numbers	
Bid Validity Period	
Bid Number and Date	

Authorised Individual Representing the Economic	
Operator	
Title	
Signature	
Date	

## **BID SHEET - ANNEX A**

#### INFORMATION ON OTHER MEMBERS OF ASSOCIATION OF BIDDERS

#### (Only to be completed in instances of Association of Bidders)

## Information about the Contracting Authority and the Subject of Procurement

Contracting Authority's Title	ZRAČNA LUKA DUBROVNIK d.o.o.	
Address	Dobrota 24, 2013 Čilipi	
OIB (Croatian Personal Identification Number)	63145279942	
Subject of Procurement	Seating for Passengers in the Passenger Terminal	
Procurement Reference Number:	PN.20/23	

#### Member of Association of Bidders

Name of the Association of Bidders' Member		
(Company and Abbreviated Company Name)		
Association of Bidders' Member Seat		
Association of Bidders' Member Address		
OIB (Croatian Personal Identification Number)		
IBAN and Bank Name		
Is the Association of Bidders' Member Subject to	YES	NO
VAT?	TLS	No
VAT Identification Number		
Postal Address		
E-mail Address		
Association of Bidders' Member Contract Person		
Telephone Number		
Fax Number		
Name, Surname and Professional Qualification of the		
Persons Responsible for Execution of a Contract		

# INFORMATION ON THE PART OF ACTIVITIES WHICH SHALL BE PERFORMED BY RESPECTIVE MEMBER OF THE ASSOCIATON OF BIDDER

Association of Bidder's Member Number	Member of the Association of Bidders	Subject	Quantity	Value	Percentage
	of services and pe Members of the				

Shall the Contracting Authority Pay each Member of the Association of Bidders Individually (please circle)?

YES

NO

Member of the Association of Bidders	
Authorised Representative's Name and Surname	
Signature	

## **BID SHEET - ANNEX B**

#### SUBCONTRACTORS' DETAILS

#### (Only to be completed in instances of Subcontractors)

## Information about the Contracting Authority and the Subject of Procurement

Contracting Authority's Title	ZRAČNA LUKA DUBROVNIK d.o.o.	
Address	Dobrota 24, 2013 Čilipi	
OIB (Croatian Personal Identification Number)	63145279942	
Subject of Procurement	Seating for Passengers in the Passenger Terminal	
Procurement Reference Number:	PN.20/23	

#### Subcontractor

Name of the Subcontractor (Company and		
Abbreviated Company Name)		
Subcontractors' Seat		
Subcontractor' Address		
OIB (Croatian Personal Identification Number)		
IBAN and Bank Name		
Is the Subcontractor subject to VAT? (please circle)	YES	NO
VAT Identification Number		
Postal Address		
E-mail Address		
Subcontractor' Contract Person		
Telephone Number		
Fax Number		
Name, Surname and Professional Qualification of the		
Person Responsible for Execution of a Contract		

# INFORMATION ON THE PARTS OF PUBLIC PROCUREMENT CONTRACT TO BE EXECUTED BY THE SUBCONTRACTOR

Subcontractor Reference Number	Subcontractor (title)	Subject	Quantity	Value	Percentage
<b>RECAPITULATION</b> The overall value of services and percentage value of the contract to be provided by the subcontractors					

Bidder's Authorised	
Representative	
Title	
Signature	
Date	

## ANNEX 3 BILL OF QUANTITIES

No.	Title	Unit. Value	Quantity	Unit. Price	Total (Amount x Unit Price)
1.	Passenger Seating	Pc	12		
	- Units with 5 seats, each with a width of 540 - 550 mm				
	- 2 side armrests at the ends of unit				
	- Aluminium core coated with rubber feet				
	- Epoxy powder coating				
	- Polyurethane seat and backrest				
	- A steel beam measuring 80 x 40 x 3 mm with aluminium caps				
	- In accordance with HRN EN 1021-1:2015 and HRN EN 1021-2:2015				
2.	Passenger Seating with Power Sockets	Рс	8		
	- Units with 5 seats, each with a width of 540 - 550 mm				
	- 2 side armrests at the ends of unit				
	- Aluminium core coated with rubber feet				
	- Epoxy powder coating				
	- Polyurethane seat and backrest				
	- A steel beam measuring 80 x 40 x 3 mm with aluminium caps				
	- 2 x single EU type E/F sockets (between 1 <sup>st</sup> and 2 <sup>nd</sup> and 4 <sup>th</sup> and 5 <sup>th</sup> seats)				
	- In accordance with HRN EN 1021-1:2015 and HRN EN 1021-2:2015				
3.	Delivery and installation	Pc	1		
тот	AL without VAT:				
VAT	:				
тот	AL with VAT:				

\* The warranty period for quoted goods shall be 10 years

#### THE TOTAL AMOUNT without VAT

(in numbers)	
25% VAT:	
(in numbers)	
TOTAL with VAT:	
(in numbers)	

In \_\_\_\_\_\_, \_\_\_\_\_ on 2023